

# (Parish Name) Phone Campaign

Thank you for volunteering to help reach all of our fellow parishioners during this time. Please use this form to record notes and information from parishioners you connect with on the phone. It also serves as a basic script template. The important part is the relationship, so please don't feel like you have to use this script verbatim or fill out every field if it's not appropriate to your conversation.

## Basic Information and Check-In:

### BEGIN SCRIPT:

Hello, this is (Volunteer's Name). May I speak with Mr. or Mrs. (Parishioner Family Name). Hi (Parishioner first name), I just wanted to give you a call on behalf of Fr. (Pastor's Name) and (Parish Name) and see how you and your family are doing right now. How are you holding up?

(Conversation about how they're doing)

### 1. What is this family's Parish ID / Envelope #:

Don't ask the parishioner for this. Get this from the list given to you by the Lead of families to contact.

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### 2. Who did you speak with?

First and last name of the person you spoke with.

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### 3. Does this family have a particular / unique need right now?

Examples might be that they or someone they care for has been diagnosed with COVID-19 or they have lost their job because of the pandemic.

*Mark only one oval.*

Yes

No

4. If "Yes", what is their particular situation?

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**Parish Updates:**

(Transition to Parish Updates) I wanted to let you know about a couple of updates from the parish: (Parish Update #1) (Parish Update #2) (Parish Update #3) (Any follow up conversation from those updates)

5. Do you receive the parish emails?

*Mark only one oval.*

- Yes
- No, but would like to.
- No, and prefer not to.
- No, don't have an email.

6. Email address to add to parish list:

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**Prayer Intentions**

Finally, Fr. \_\_\_\_\_, the parish staff, and us volunteers who are helping with outreach want to be able to pray for you and your family. Is there anything in particular that I can share with them to be praying for?

(Note the prayer intention, follow up conversation as needed)

(If volunteer and parishioner are open to it, they could pray together right there on the phone.)

7. What can we pray for?

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**Conclusion**

It was so good getting to catch up with you. Just as a reminder the parish will be communicating by (insert communication channel specifics here e.g. website, email, mail, social media, etc.) Please let me or the parish know if you need anything in the coming days. God bless. Bye.

8. Volunteer's Notes:

Use this to record any other notes that don't fit into any of the other fields.

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